

## 2024 Facility Rental Rates:

	Monday - Thursday	Friday	Saturday	Sunday	Monday holidays
Entire Facility for Wedding, reception or party	\$3500	\$5500	\$7000	\$5500	\$5500
Kress Ballroom only	\$1500 *\$2000 for wedding	\$3000	\$4000	\$3000	\$3000
McLellan Parlor only	\$750	\$1500	\$2000*	\$1500	\$1500
Rooftop Garden only	\$750	\$1500	\$2000*	\$1500	\$1500

### Del'avant Event Center rental includes:

- 600 chairs- 2 different styles, 300 of each chair
- 34 60" round tables
- 8 8-foot tables
- 6 6-foot tables
- A projector/laptop/screen
- Wireless microphones and a podium
- 3 portable bars
- 15 high top tables
- A Del'avant building manager onsite (Wedding Planning services are extra)
- A stereo system with auxiliary cord
- Pandora Radio
- The set-up of tables and break down of the facility
- The use of the building from 8 a.m. until 12 a.m. (Earlier entry into the building can be requested. See below for non-profit events)

### Additional fees:

- \$40 per hour charge for security (optional)
- Optional - \$15 per tablecloth (white, ivory or black which includes napkin) plus \$10 for overlay (gold or ivory)
- Special Events Liability Insurance when serving Alcohol (approx. \$150).
- Wedding Planner Services (optional). Anna can provide you with more information.

To reserve a date, a 20% deposit must be paid. We allow the customers to bring in their own Vendors.

A one-hour rehearsal is allowed at no charge on a day prior to the rented date, depending what we have rented that week.

**Non-Profit Pricing:** Non-profit organizations that are having an event to raise money for their non-profit will get a discounted rate of \$1000 for the Ballroom on Monday – Thursday or \$500 for the Parlor or Rooftop on Monday – Thursday. If there is an event the night before, entry to the building will not be until noon.

**Holiday Pricing:** December 31 will have the Saturday night rate. July 4 will be priced as a Sunday (unless it falls on a Saturday and it will have the Saturday rate). Monday holidays (Martin Luther King, Labor Day, Memorial Day) will have Sunday rate.

\*There is a \$4000 minimum on a Saturday night- which means we can't rent the Parlor or the Rooftop on a Saturday alone. You can rent both Parlor and Rooftop together to get the \$4000 minimum or Ballroom alone. If the date is available 8 weeks prior to the event, you can rent Parlor or Rooftop for \$2000.